November 16, 2022 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on November 16, 2022, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Boughton, Malancon, Gaudin and Landry, were all present and Airport Director, Jason Ball, was also in attendance.
2. A motion by Commissioner Malancon seconded by Commissioner Baughton to approve the meeting minutes from October as presented; motion carried unanimously.
3. Election of Officers-
	1. Chairman- Rick Webre nominated by Gaudin 2nd by Landry. All in favor
	2. Vice Chairman- Jared Amato nominated by Gaudn 2nd by Landry. All in favor
	3. Secretary- Kevin Landry nominated Gaudin 2nd by Baughton. All in favor
	4. Treasurer- nominated by Landry 2nd by Baughton. All in favor
4. Presentations- None
5. Finance- Mr. Ball presented the finance report. Income for fuel sales is high this month because he cost is high so gross income looks great. Monthly income for hangar rent is normal. Normal expenditures are being incurred nothing out of the ordinary. Audit costs were discussed and rates were higher so after the end of the contract we would like to bid out the price again. Commissioner Baughton moved to approve finance report, seconded by Commissioner Malancon. Motion carried
6. Legal- Nothing to report
7. Engineering: Jeff Sumner with ICE is working with PEC to transition our projects.
	1. Master Plan – Submitted to FAA and DOTD for approval
	2. CIP- Submitted to FAA and DOTD by the deadline
	3. Box Hangar- Working with parish to make sure all approvals are in place
	4. Fuel System- Fuel system may not qualify for BIL funding. We need to go to higher up FAA officials to get approval.
	5. Terminal Apron Construction- about 60% design finished.
8. Operations- Cirrus incident at RPCC was not one of our aircraft.
9. Chairman: Ahead of schedule for hangar 25 repair. First Pay App will be submitted to test the payment system for this grant. Need quotes for Hangar 22 repair and Dennis Hymel will be removing all debris from Hangar 25 repair.
10. Airport Manager: We have included inspecting the PAPI angles and condition every week/month
11. Old Business:
	1. Corporate Hangar- Talked about in engineering
	2. Master Plan- updated in engineering
	3. CIP- submitted for approval
	4. Fuel System- this will have to be requested as a new grant.
12. New Business
	1. none
13. Next meeting scheduled for Tuesday January 24, 2023.

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Richard Webre, Chairman Kevin Landry, Secretary